



Children, Youth and Families Department
Child Care Licensing
SURVEY REPORT

Center Name: Santa Fe Boys & Girls Club - Camino Jacobo			Address: 52 Camino De Jacobo Santa Fe, NM 87507			Phone: (505)471-6341		
License Number: 153872	Issue Date: 02/2/2016	Expiration Date: 02/1/2017	Type: 2 Star Child Care Center			Status: Licensed		
Capacity Over Age 2: 32 Under Age 2: 0 Night Care: 0 Playground: 32						Census Over 2: 6 Under 2: 0		
Days and Hours of Operation								
<u>Morning</u>		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:							Closed	Closed
Closing Times:								
<u>Afternoon</u>		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:		02:00 PM	02:00 PM	02:00 PM	02:00 PM	02:00 PM		
Closing Times:		06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
# of Classrooms: 0		Purpose: Annual		Date: 01/13/2017		Time: 04:00 PM		
Comments Went over New Regs 2016. Very clean, good job. Dont forget to put a latch on the gate.								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.40 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.40 B CAPACITY OF A PROGRAM	Not Inspected
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.41 A ADMINISTRATION RECORDS	Compliance
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.41 C PARENT HANDBOOK	Compliance
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS <u>Deficiencies</u> Of the 6 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.41form for the child(ren) with missing information. Regulation: 8.16.2.41D(2)(a) <u>Corrective Action Plan</u> Parents will be advised to review and add missing information. The program will review all records to ensure information regarding allergies and medical conditions is on file. Date to be Completed: 01/20/2017	Non-compliance
8.16.2.41 E PERSONNEL RECORDS	Compliance
8.16.2.41 F PERSONNEL HANDBOOK	Compliance

Personnel & Staffing

8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
---	------------

Center Name: Santa Fe Boys & Girls Club - Camino Jacobo	License Number: 153872	Date: 01/13/2017
Personnel & Staffing		
8.16.2.42 B STAFF QUALIFICATIONS	Compliance	
8.16.2.42 C TRAINING	Compliance	
Services & Care of Children		
8.16.2.43 A GUIDANCE	Compliance	
8.16.2.43 B PHYSICAL ENVIRONMENT	Compliance	
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.43 D EQUIPMENT AND PROGRAM	Compliance	
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	N/A	
8.16.2.43 G SWIMMING, WADING AND WATER	N/A	
8.16.2.43 H FIELD TRIPS	Compliance	
8.16.2.43 F OUTDOOR PLAY AREAS	Compliance	
Food Service		
8.16.2.44 B MEALS AND SNACKS	Compliance	
8.16.2.44 C KITCHENS	Compliance	
Health & Safety Requirements		
8.16.2.45 A HYGIENE	Compliance	
8.16.2.45 B FIRST AID REQUIREMENTS	Compliance	
8.16.2.45 C MEDICATION	N/A	
8.16.2.45 D ILLNESSES	Compliance	
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS	Compliance	
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING	Compliance	
8.16.2.47 B PEST CONTROL	Compliance	
8.16.2.47 C MECHANICAL SYSTEMS	Compliance	
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.47 E EXITS AND WINDOWS	Compliance	
8.16.2.47 F TOILET AND BATHING FACILITIES	Compliance	
8.16.2.47 G SAFETY COMPLIANCE	Compliance	
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.47 G, I PETS	N/A	

Center Name:

Santa Fe Boys & Girls Club - Camino Jacobo

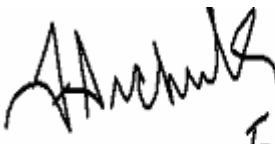
License Number:

153872

Date:

01/13/2017

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.


5.14.2017

01/13/2017



01/13/2017

Surveyor: Franchesca Archuleta

Date

Facility Rep: Venessa Rivera

Date